



**Worksession Meeting of the Board of Education  
Wednesday, August 13, 2025 at 6:00 p.m.  
Administration Offices—Board of Education Room  
275 S. Wolf Lake Road  
Muskegon, MI 49442**

**MINUTES - DRAFT**

**I. CALL TO ORDER**

The Worksession Meeting of the Oakridge Board of Education will be called to order by President, Jeff Kartes, at **6:00 p.m.**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

☒ Jeff Kartes ☒ Krista Ritchard ☒ Douglas DeWitte ☒ Tammy Stolberg  
☒ George Tindall ☒ Craig Scott ☒ Brandon VanDonkelaar

**IV. APPROVAL OF AGENDA**

Recommended Action: That the agenda for the August 13, 2025, Worksession Meeting be approved.

**Motion: Craig Scott**

**Support: Brandon VanDonkelaar**

**Carried: 7-0**

**Dissenting votes: Choose an item.**

**V. PUBLIC COMMENTS**

At this point in the agenda, the public may address the Board of Education. Please state your name and address. If your comments are a specific question, please contact the appropriate employee outside of this meeting. During public comments, in person attendees may raise their hand to be recognized. Board Bylaw 0167.3 – Public Participation at Board Meetings applies for this meeting. **None**

**VI. CEREMONIAL PASSING OF THE GAVEL**

Katy Xenakis-Makowski, Ed.S., President of the Executive Board for the Michigan Association of Superintendents and Administrators (MASA) and Superintendent of Johannesburg-Lewiston Area Schools, and Dr. Tina Kerr, Executive Director for MASA, will honor Tom Livezey for being elected to be President of the Executive Board for MASA for the 2025-26 School Year.

**VII. CONSENT GROUPING**

Recommended Action: That the Board of Education approves the following:

- Item A. Approval of the Minutes from the July 30, 2025 Worksession Meeting (Tab 1)
- Item B. Acknowledge the resignation of Jessy Buiten, High School ELA Teacher (Tab 2)
- Item C. Hire of Audrey Parcheta, High School English Language Arts Teacher (Tab 3)
- Item D. Acknowledge the resignation of Kasey Ramirez-Osbun, SE Mandated Paraprofessional, Oakridge Middle School (Tab 4)
- Item E. Hire of Vicki Passenier, Paraprofessional-bus aide, (Tab 5)
- Item F. Acknowledge the resignation of Bryan Wislocki, Freshmen Basketball Coach (Tab 6)

**Motion: Craig Scott**

**Support: Brandon VanDonkelaar**

**Carried: 7-0**

**Dissenting votes: Choose an item.**

## **VIII. Board Report**

- Item A. June Cash Report (Tab 7)

## **IX. DISCUSSION ITEMS**

- Item A. Consider Board Policy Amendments (Tab 8)
  - a. Overview
  - b. 0131.1 – Bylaws and Policies **Moving to Action Item at next meeting.**
  - c. 0166 – Agenda **Moving to Action Item at next meeting.**
  - d. 0168.1 – Open Meeting **Moving to Action Item at next meeting.**
  - e. 2264 – (Rescind) Nondiscrimination on the Basis of Sex In Education Programs or Activities **Moving to Action Item at next meeting.**
  - f. 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities **Moving to Action Item at next meeting.**
  - g. 2340 – Field and Other District Sponsored Trips **Moving to Action Item at next meeting.**
  - h. 5320 – Immunization **Discussions will take place at next meeting for this policy.**
  - i. 5330 – (Replace) Use of Medications **Moving to Action Item at next meeting.**
  - j. 5330.01 – Epinephrine Auto-Injectors **Moving to Action Item at next meeting.**
  - k. 5350 – Student Health, Well-being and Suicide Prevention **Moving to Action Item at next meeting.**
  - l. 8320 – Personnel Files **Moving to Action Item at next meeting.**
  - m. 8640 – (Rescind) Transportation for Field and Other District Sponsored Trips **Moving to Action Item at next meeting.**
  - n. 6220 – Budget Preparation **Edited Policy and Moving to Action Item at next meeting.**
- Item B. Consider addendum to METS Contract pertaining to Earned Sick Time Act (ESTA) as required by state law (Tab 9) **Moving to Action Item at next meeting.**
- Item C. Review Muskegon County Virtual Academy (MCVA) Oakridge Report (Tab 10)

## **X. ACTION ITEMS**

Item A. Recommended Action: That the Board approve Board Policy 5460 – Graduation Requirements as presented (Tab 11)

**Motion: Douglas DeWitte**

**Support: George Tindall**

**Carried: 7-0**

**Dissenting votes: Choose an item.**

## **XI. PUBLIC COMMENTS**

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## **XII. CLOSED SESSION**

Item A. Recommended Action: That the Board of Education enters closed session for the purpose of discussing strategy connected with a collective bargaining agreement.

**Motion: Craig Scott**

**Support: Brandon VanDonkelaar**

**Carried: 7-0**

**Dissenting votes: Choose an item.**

Board enters closed session, the time being **6:58 p.m.**

Board returns to open session, the time being **7:58 p.m.**

Item B. Recommended Action: That the Board of Education approves the closed session minutes considered during closed session.

**Motion: George Tindall**

**Support: Douglas DeWitte**

**Carried: 7-0**

**Dissenting votes: Choose an item.**

## **XIII. BOARD COMMENTS**

**The Board congratulated Tom on the passing of the gavel for MASA**

## **XIV. ADJOURNMENT**

Recommended Action: That the meeting be adjourned; the time being **7:59 p.m.**

**Motion: Craig Scott**

**Support: Krista Ritchard**

**Carried: 7-0**

**Dissenting votes: Choose an item.**