



**Worksession Meeting of the Board of Education
Wednesday, August 13, 2025 at 6:00 p.m.
Administration Offices—Board of Education Room
275 S. Wolf Lake Road
Muskegon, MI 49442**

MINUTES - FINAL

I. CALL TO ORDER

The Worksession Meeting of the Oakridge Board of Education will be called to order by President, Jeff Kartes, at **6:00 p.m.**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

☒ Jeff Kartes ☒ Krista Ritchard ☒ Douglas DeWitte ☒ Tammy Stolberg
☒ George Tindall ☒ Craig Scott ☒ Brandon VanDonkelaar

IV. APPROVAL OF AGENDA

Recommended Action: That the agenda for the August 13, 2025, Worksession Meeting be approved.

Motion: Craig Scott

Support: Brandon VanDonkelaar

Carried: 7-0

Dissenting votes: Choose an item.

V. PUBLIC COMMENTS

At this point in the agenda, the public may address the Board of Education. Please state your name and address. If your comments are a specific question, please contact the appropriate employee outside of this meeting. During public comments, in person attendees may raise their hand to be recognized. Board Bylaw 0167.3 – Public Participation at Board Meetings applies for this meeting. **None**

VI. CEREMONIAL PASSING OF THE GAVEL

Katy Xenakis-Makowski, Ed.S., President of the Executive Board for the Michigan Association of Superintendents and Administrators (MASA) and Superintendent of Johannesburg-Lewiston Area Schools, and Dr. Tina Kerr, Executive Director for MASA, will honor Tom Livezey for being elected to be President of the Executive Board for MASA for the 2025-26 School Year.

VII. CONSENT GROUPING

Recommended Action: That the Board of Education approves the following:

- Item A. Approval of the Minutes from the July 30, 2025 Worksession Meeting (Tab 1)
- Item B. Acknowledge the resignation of Jessy Buiten, High School ELA Teacher (Tab 2)
- Item C. Hire of Audrey Parcheta, High School English Language Arts Teacher (Tab 3)
- Item D. Acknowledge the resignation of Kasey Ramirez-Osbun, SE Mandated Paraprofessional, Oakridge Middle School (Tab 4)
- Item E. Hire of Vicki Passenier, Paraprofessional-bus aide, (Tab 5)
- Item F. Acknowledge the resignation of Bryan Wislocki, Freshmen Basketball Coach (Tab 6)

Motion: Craig Scott

Support: Brandon VanDonkelaar

Carried: 7-0

Dissenting votes: Choose an item.

VIII. Board Report

- Item A. June Cash Report (Tab 7)

IX. DISCUSSION ITEMS

- Item A. Consider Board Policy Amendments (Tab 8)
 - a. Overview
 - b. 0131.1 – Bylaws and Policies **Moving to Action Item at next meeting.**
 - c. 0166 – Agenda **Moving to Action Item at next meeting.**
 - d. 0168.1 – Open Meeting **Moving to Action Item at next meeting.**
 - e. 2264 – (Rescind) Nondiscrimination on the Basis of Sex In Education Programs or Activities **Moving to Action Item at next meeting.**
 - f. 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities **Moving to Action Item at next meeting.**
 - g. 2340 – Field and Other District Sponsored Trips **Moving to Action Item at next meeting.**
 - h. 5320 – Immunization **Discussions will take place at next meeting for this policy.**
 - i. 5330 – (Replace) Use of Medications **Moving to Action Item at next meeting.**
 - j. 5330.01 – Epinephrine Auto-Injectors **Moving to Action Item at next meeting.**
 - k. 5350 – Student Health, Well-being and Suicide Prevention **Moving to Action Item at next meeting.**
 - l. 8320 – Personnel Files **Moving to Action Item at next meeting.**
 - m. 8640 – (Rescind) Transportation for Field and Other District Sponsored Trips **Moving to Action Item at next meeting.**
 - n. 6220 – Budget Preparation **Edited Policy and Moving to Action Item at next meeting.**
- Item B. Consider addendum to METS Contract pertaining to Earned Sick Time Act (ESTA) as required by state law (Tab 9) **Moving to Action Item at next meeting.**
- Item C. Review Muskegon County Virtual Academy (MCVA) Oakridge Report (Tab 10)

X. ACTION ITEMS

Item A. Recommended Action: That the Board approve Board Policy 5460 – Graduation Requirements as presented (Tab 11)

Motion: Douglas DeWitte

Support: George Tindall

Carried: 7-0

Dissenting votes: Choose an item.

XI. PUBLIC COMMENTS

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XII. CLOSED SESSION

Item A. Recommended Action: That the Board of Education enters closed session for the purpose of discussing strategy connected with a collective bargaining agreement.

Motion: Craig Scott

Support: Brandon VanDonkelaar

Carried: 7-0

Dissenting votes: Choose an item.

Board enters closed session, the time being **6:58 p.m.**

Board returns to open session, the time being **7:58 p.m.**

Item B. Recommended Action: That the Board of Education approves the closed session minutes considered during closed session.

Motion: George Tindall

Support: Douglas DeWitte

Carried: 7-0

Dissenting votes: Choose an item.

XIII. BOARD COMMENTS

The Board congratulated Tom on the passing of the gavel for MASA

XIV. ADJOURNMENT

Recommended Action: That the meeting be adjourned; the time being **7:59 p.m.**

Motion: Craig Scott

Support: Krista Ritchard

Carried: 7-0

Dissenting votes: Choose an item.

George W. Tindall

Secretary of the Board of Education