



**Worksession Meeting of the Board of Education
Wednesday, August 27, 2025 at 6:00 p.m.
Administration Offices—Board of Education Room
275 S. Wolf Lake Road
Muskegon, MI 49442**

MINUTES - FINAL

I. CALL TO ORDER

The Worksession Meeting of the Oakridge Board of Education will be called to order by President, Jeff Kartes, at 6:00 p.m.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

☒ Jeff Kartes ☒ Krista Ritchard ☒ Douglas DeWitte ☐ Tammy Stolberg
☒ George Tindall ☒ Craig Scott ☒ Brandon VanDonkelaar

IV. APPROVAL OF AGENDA

Recommended Action: That the agenda for the August 27, 2025, Worksession Meeting be approved.

Motion: Craig Scott

Support: Douglas DeWitte

Carried: 6-0

Dissenting votes: Choose an item.

V. PUBLIC COMMENTS

At this point in the agenda, the public may address the Board of Education. Please state your name and address. If your comments are a specific question, please contact the appropriate employee outside of this meeting. During public comments, in person attendees may raise their hand to be recognized. Board Bylaw 0167.3 – Public Participation at Board Meetings applies for this meeting. **None**

VI. CONSENT GROUPING

Recommended Action: That the Board of Education approves the following:

- Item A. Approval of the Minutes from the August 13, 2025 Worksession Meeting (Tab 1)
- Item B. Hire of Elizabeth Priddy, Resource Room Teacher, Oakridge Lower Elementary (Tab 2)
- Item C. Hire of Amber Musial, Title IA Interventionist, Oakridge Lower Elementary (Tab 3)
- Item D. Hire of Jennifer Cree, Title IA Interventionist, Oakridge Lower Elementary (Tab 4)
- Item E. Hire of Michelle Timmer, Title IA Interventionist, Oakridge Lower Elementary (Tab 5)
- Item F. Hire of Isabella Gielniak, High School English Language Arts Teacher (Tab 6)
- Item G. Hire of Darrin Musk, Paraprofessional-Monitor, Oakridge Upper Elementary (Tab 7)
- Item H. Acknowledge the resignation of Emmalee Passinier, Special Education Mandated Paraprofessional, Oakridge Lower Elementary (Tab 8)
- Item I. Acknowledge the retirement of Tracey Coletta, Reading Intervention Teacher, Oakridge Middle School (Tab 9)
- Item J. Hire of Marissa Mueller, Title IA Interventionist, Oakridge Upper Elementary (Tab 10)
- Item K. Hire of Erin Jandt, Title IA Interventionist, Oakridge Upper Elementary (Tab 11)
- Item L. Hire of Jessica Paquin, Kindergarten Teacher, Oakridge Lower Elementary (Tab 12)
- Item M. Bill List for July in the sum of \$2,337,587.74 (Tab 13)
- Item N. Hire of Stephany McCabe, ASD Classroom Resource Teacher, Oakridge Lower Elementary (Tab 14)
- Item O. Request for unpaid leave, Andrew Kitchka, teacher Oakridge High School (Tab 15)

Motion: Craig Scott

Support: Brandon VanDonkelaar

Carried: 6-0

Dissenting votes: Choose an item.

VII. BOARD REPORTS

- Item A. Cash & Investment Report for July 2025 (Tab 16)
- Item B. Summer School 2025 Board Report (Tab 17)

VIII. DISCUSSION ITEMS

- Item A. Consider Board Policy – 5320 – Immunizations (Tab 18) **More Discussions will be had on this Policy**

IX. ACTION ITEMS

- Item A. Recommended Action: that the Board approve the following amendments to Board Policy as presented (Tab 19)
- a. Overview
 - b. 0131.1 – Bylaws and Policies
 - c. 0166 – Agenda
 - d. 0168.1 – Open Meeting
 - e. 2264 – (Rescind) Nondiscrimination on the Basis of Sex In Education Programs or Activities
 - f. 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities
 - g. 2340 – Field and Other District Sponsored Trips
 - h. 5330 – (Replace) Use of Medications
 - i. 5330.01 – Epinephrine Auto-Injectors
 - j. 5350 – Student Health, Well-being and Suicide Prevention
 - k. 8320 – Personnel Files
 - l. 8640 – (Rescind) Transportation for Field and Other District Sponsored Trips
 - m. 6220 – Budget Preparation

Motion: George Tindall

Support: Craig Scott

Carried: 6-0

Dissenting votes: Choose an item.

- Item B. Recommended Action: Approve addendum to METS Contract pertaining to Earned Sick Time Act (ESTA) as required by state law (Tab 20)

Motion: Douglas DeWitte

Support: Krista Ritchard

Carried: 5-1

Dissenting votes: Craig Scott

X. BOARD COMMENTS

**Brandon highlighted the good Summer School program report.
Krista highlighted the completion of the Audit.**

XI. ADJOURNMENT

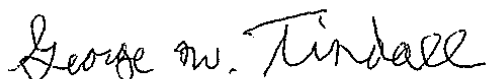
Recommended Action: That the meeting be adjourned; the time being 6:25

Motion: Craig Scott

Support: Brandon VanDonkelaar

Carried: 6-0

Dissenting votes: Choose an item.



Secretary of the Board of Education