



**Worksession Meeting of the Board of Education
Wednesday, September 10, 2025 at 6:00 p.m.
Administration Offices—Board of Education Room
275 S. Wolf Lake Road
Muskegon, MI 49442**

MINUTES - DRAFT

I. CALL TO ORDER

The Worksession Meeting of the Oakridge Board of Education will be called to order by President, Jeff Kartes, at 6:00 p.m.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

☒ Jeff Kartes ☒ Krista Ritchard ☒ Douglas DeWitte ☒ Tammy Stolberg
☐ George Tindall ☒ Craig Scott ☒ Brandon VanDonkelaar

IV. APPROVAL OF AGENDA

Recommended Action: That the agenda for the September 10, 2025, Worksession Meeting be approved.

Krista Ritchard is acting Secretary for this meeting.

Agenda modified to exclude Closed Session - Consensus

Motion: Craig Scott

Support: Brandon VanDonkelaar

Carried: 6-0

Dissenting votes: Choose an item.

V. PUBLIC COMMENTS

At this point in the agenda, the public may address the Board of Education. Please state your name and address. If your comments are a specific question, please contact the appropriate employee outside of this meeting. During public comments, in person attendees may raise their hand to be recognized. Board Bylaw 0167.3 – Public Participation at Board Meetings applies for this meeting.

VI. CONSENT GROUPING

Recommended Action: That the Board of Education approves the following:

Item A. Approval of the Minutes from the August 27, 2025 Worksession Meeting (Tab 1)

- Item B. Hire of Briell Tjapkes, ASD Paraprofessional, Oakridge Lower Elementary (Tab 2)
- Item C. Hire of Ian McElfish, ASD Teacher, Oakridge Lower Elementary (Tab 3)
- Item D. Acknowledge the resignation of Brianna Keur, Kindergarten Teacher (Tab 4)
- Item E. Acknowledge the resignation of Mariah Hanes, Paraprofessional, GSRP (Tab 5)
- Item F. Acknowledge the resignation of Jason Erndteman, DCIT – Science, High School (Tab 6)
- Item G. Acknowledge the resignation of Kurt Kiesgen, DCIT – SEL/Mental Health, High School (Tab 7)
- Item H. Acknowledge the resignation of Kirsti James, DCIT – Special Education, High School (Tab 8)
- Item I. Hire of Melissa Briggs, Title IA Interventionist, Oakridge Lower Elementary (Tab 9)
- Item J. Hire of Macy Whipple, MS/HS Physical Education Teacher (Tab 10)

Motion: Craig Scott

Support: Brandon VanDonkelaar

Carried: 6-0

Dissenting votes: Choose an item.

VII. DISCUSSION ITEMS

- Item A. Consider Board Policy – 5320 – Immunizations (Tab 11) **Move to action item next meeting**
- Item B. Consider Network Equipment funded by e-Rate (Tab 12) **Move to action item next meeting**

VIII. CLOSED SESSION (Removed from this meeting)

IX. BOARD COMMENTS

Doug reminded us of the October 4th School Carnival. The board will be helping out.

Tammy excited to see our Oakridge graduates working here.

X. ADJOURNMENT

Recommended Action: That the meeting be adjourned; the time being 6:16 p.m.

Motion: Craig Scott

Support: Brandon VanDonkelaar

Carried: 6-0

Dissenting votes: Choose an item.