



**Regular Meeting of the Board of Education  
Wednesday, December 17 at 6:00 p.m.  
Administration Offices—Board of Education Room  
275 S. Wolf Lake Road  
Muskegon, MI 49442**

**MINUTES - DRAFT**

**I. CALL TO ORDER**

The Regular Meeting of the Oakridge Board of Education will be called to order by President, Jeff Kartes, at **6:00 p.m.**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

☒ Jeff Kartes ☒ Krista Ritchard ☒ Douglas DeWitte ☒ Tammy Stolberg  
☒ George Tindall ☐ Craig Scott ☒ Brandon VanDonkelaar

**IV. APPROVAL OF AGENDA**

Recommended Action: That the agenda for the December 17, 2025, Regular Meeting be approved.

**Motion: Douglas DeWitte**

**Support: Brandon VanDonkelaar**

**Carried: 6-0**

**Dissenting votes: Choose an item.**

**V. PUBLIC COMMENTS**

At this point in the agenda, the public may address the Board of Education. Please state your name and address. If your comments are a specific question, please contact the appropriate employee outside of this meeting. During public comments, attendees may raise their hand to be recognized. Board Bylaw 0167.3 – Public Participation at Board Meetings applies for this meeting.

To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

**VI. SUPERINTENDENT REPORT**

Item A. Cybersecurity Presentation by Rex Thelen (Tab 1)

## VII. CONSENT GROUPING

Recommended Action: That the Board of Education approves the following:

- Item A. The meeting minutes of the December 3, 2025, Worksession meeting (Tab 2)
- Item B. November bill list in the sum of \$719,646.99 (Tab 3)
- Item C. Hire of Danyale Garrett, Special Ed Mandated Paraprofessional, Oakridge Early Childhood Center (Tab 4)
- Item D. Hire of Carly Sumerix, Special Ed mandated Paraprofessional (1:1), Oakridge Lower Elementary (Tab 5)
- Item E. Hire of Tim Parker, HS Varsity Track and Field Assistant Coach, Oakridge High School (Tab 6)
- Item F. Hire of Laura Mitchell, Literacy Coach/Intervention Provider, Oakridge Middle School (Tab 7)

**Motion: Brandon VanDonkelaar**

**Support: Krista Ritchard**

**Carried: 6-0**

**Dissenting votes: Choose an item.**

## VIII. ADMIN REPORTS

- Item A. Finance—Todd Hronek (Tab 8)
- Item B. Student Supports – Carla Kevern (Tab 9)
- Item C. Facilities & Operations—Cory Schullo (Tab 10)
- Item D. Food Service—Nick Lazo (Tab 11)
- Item E. Technology—Rex Thelen (Tab 12)
- Item F. Transportation—Jake Hunt (Tab 13)
- Item G. Buildings—Jason McVoy - OHS (Tab 14), Jason McVoy - OMS (Tab 15), Clayton Breiler – OUE (Tab 16), Angela Ogden – OLE (Tab 17), Mandi Barber – ECC (Tab 18)
- Item H. Athletics—Rick Ruel (Tab 19)
- Item I. Safety & Security – Curt Theune – (Tab 20)

## IX. DISCUSSION ITEMS

- Item A. Red Cross Agreement requesting to use facilities as shelters when disasters strike (Tab 21) **Moving to an Discussion Item at a future Board Meeting.**
- Item B. New Course Proposal: Workplace and Internship Readiness (Tab 22) Moving to Action Item for today's meeting.

## X. ACTION ITEMS

- Item A. Recommended Action: That the Board of Education approves New Course Proposal: Workplace and Internship Readiness (Tab 22)

**Motion: Douglas DeWitte**

**Support: Krista Ritchard**

**Carried: 6-0**

**Dissenting votes: Choose an item.**

## XI. BOARD COMMENTS

**Jeff thanked the Board for your support as President this year. It has been a good year and I thank you for your service.**

## **XII. CLOSED SESSION**

Item A. Recommended Action: That the Board of Education enters closed session for the purpose of discussing strategy connected to collective bargaining and to conduct the personnel evaluation of the superintendent, per his request.

**Motion: George Tindall**

**Support: Douglas DeWitte**

**Carried: 6-0**

**Dissenting votes: Choose an item.**

Board enters closed session, the time being **6:58 p.m.**

Board returns to open session, the time being **7:50 p.m.**

Item B. Recommended Action: That the Board of Education approves the closed session minutes considered during closed session.

**Motion: Tammy Stolberg**

**Support: Brandon VanDonkelaar**

**Carried: 6-0**

**Dissenting votes: Choose an item.**

Item C. Recommended Action: That the Board of Education approves the Superintendents Evaluation of the highest level of Effective.

**Motion: Tammy Stolberg**

**Support: Douglas DeWitte**

**Carried: 6-0**

**Dissenting votes: Choose an item.**

## **XIII. ADJOURNMENT**

Recommended Action: That the meeting be adjourned; the time being **7:52 p.m.**

**Motion: Brandon VanDonkelaar**

**Support: Krista Ritchard**

**Carried: 6-0**

**Dissenting votes: Choose an item.**