



Organizational Meeting of the Board of Education
Wednesday, January 14, 2026, at 6:00 .m.
Administration Office – Board of Education Room
275 S. Wolf Lake Road
Muskegon, MI 49442

MINUTES - DRAFT

I. CALL TO ORDER

Per Board Bylaw 0151, this Organizational Meeting of the Oakridge Board of Education will be called to order by the ranking officer of the preceding year's Board, Jeff Kartes, who shall serve as presiding officer until the election of a temporary chairperson, who shall in turn serve until the election of a President at **6:00 .m.**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.

II. ROLL CALL

☒ Jeff Kartes ☒ Douglas DeWitte ☒ Tammy Stolberg
☒ George Tindall ☒ Craig Scott ☒ Brandon VanDonkelaar ☒ Krista Ritchard

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

Recommended Action: That the agenda for the January 14, 2026, Organizational Meeting be approved.

motion: Craig Scott

Support: Brandon VanDonkelaar

Carried: 7-0

Dissenting votes: None

V. PUBLIC COMMENTS

At this point in the agenda, the public may address the Board of Education. Please state your name and address. If your comments are a specific question, please contact the appropriate employee outside of this meeting. During public comments, attendees may raise their hand to be recognized. Board Bylaw 0167.3 – Public Participation at Board Meetings applies for this meeting.

To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

VI. ELECTIONS

Procedure:

The temporary chairperson will call for and accept nominations for the President. Then, election of the President shall be by a majority of the full Board. Where no such majority exists on the first vote, a second vote shall be cast. The President elect will then repeat this process for each officer.

Item A. Board President

Nominations: Douglas DeWitte

Vote #1: Jeff Kartes Carried: 7-0

Vote #2: Choose an item. Carried: Choose an item.

Item B. Vice-President

Nominations: Craig Scott

Vote #1: Jeff Kartes Carried: 7-0

Vote #2: Choose an item. Carried: Choose an item.

Item C. Secretary

Nominations: George Tindall

Vote #1: Craig Scott Carried: 7-0

Vote #2: Choose an item. Carried: Choose an item.

Item D. T

Nomin tion : T mmy Stolb g

Vot #1: K i t Ritc d C i d: 7-0

Vot #2: C oo n it m. C i d: C oo n it m.

VII. CONSENT GROUPING

Recommended Action: That the Board of Education approves the following:

Item A. Minutes of the Regular Board Meeting on December 17, 2025 (Tab 1)

Item B. December bill list in the sum of \$888,524.76 (Tab 2)

Item C. Recognize the resignation of Alexandra Harwood, SE Mandated Paraprofessional, Oakridge Upper Elementary (Tab 3)

Item D. Recognize the resignation of Carrie Gerrits, JV Head softball Coach, Oakridge Public Schools (Tab 4)

Item E. Hire of Raina Romager, Title IA Interventionist, Oakridge Upper Elementary (Tab 5)

Item F. Hire of Samuel Mattson, Oakridge MS/HS Band Director (Tab 6)

Motion: G eo g Tind ll S ppo t: B ndon V nDonk l

C i d: 7-0 Di nting vot : C oo n it m.

VIII. DISCUSSION ITEMS

Item A. Discuss Board Self Evaluation Process

Item B. Annual review of the Board Code of Conduct (Tab 8)

IX. ACTION ITEMS

Item A. Recommended Action: That the Board approve the Red Cross Facility Use Agreement, as presented, requesting to use Oakridge facilities as shelters in the event of a disaster strike on the community (Tab 7)

Motion: C ig Scott S ppo t: B ndon V nDonk l

C i d: 7-0 Di nting vot : C oo n it m.

Item B. Recommended Action: That the Board adopt the annual Board Code of Conduct as presented (Tab 8)

Motion: C ig Scott S ppo t: J ff K t

C i d: 7-0 Di nting vot : C oo n it m.

X. BOARD OF STUDENTS

Jeff thanked everyone for supporting him as Board President over the years.

XI. CLOSURE

Item A. Recommended Action: That the Board of Education enters closed session for the purpose of discussing strategy connected to collective bargaining.

Motion: Craig Scott **Support:** Jeff Kartes

Carried: 7-0 **Dissenting votes:** choose an item.

Board enters closed session, the time being **6:13 p.m.**

Board returns to open session, the time being **6:20 p.m.**

Item B. Recommended Action: That the Board of Education approves the closed session minutes considered during closed session.

Motion: Craig Scott **Support:** Krista Ritchard

Carried: 7-0 **Dissenting votes:** choose an item.

Item C. Recommended Action: That the Board of Education approves the OEA contract as considered during closed session.

Motion: Craig Scott **Support:** Jeff Kartes

Carried: 7-0 **Dissenting votes:** choose an item.

XII. ADJOURN

Recommended Action: That the meeting be adjourned; the time being **6:22 p.m.**

Motion: Craig Scott **Support:** Krista Ritchard

Carried: 7-0 **Dissenting votes:** choose an item.